



**Tipton-Rosemark Academy's  
Honor Code Policy  
Grades 1-12**

TO: TRA Students/Parents/Guardians  
FROM: TRA Administration and Faculty  
RE: TRA Honor Code Policy

The Board of Directors, Faculty, and Staff of Tipton-Rosemark Academy expect the students to be individuals of personal integrity in all the activities of their lives. Regarding their personal honesty and their academic work, TRA wants all the students, parents, and guardians to know and understand these premises:

1. Copying any portion of another person's homework is considered cheating.
2. Copying any portion of another person's quiz or test is considered cheating.
3. Looking at any material not provided or directed by the teacher during a test or quiz is considered cheating.
4. Giving answers to others on a test or quiz is considered cheating.
5. Informing others of test or quiz items before they take a test or quiz is considered cheating.
6. Failing to indicate by means of a parenthetical note, footnote, or endnote that a phrase or sentence was copied from a source other than the student writing the assignment is considered cheating. The term for this type of cheating is "plagiarism".
7. Submitting an assignment or any part of the assignment that was completed by group work or person(s) other than the individual student without the teacher's explicit directions to do so is considered cheating.

Any form of cheating is not a part of TRA's mission of providing a quality education in a Christian environment. Violations of the Honor Code may result in a 0 (no credit) on the test or assignment, a lowered conduct grade, dismissal from honor clubs, and/or referral to the building level Honor Council.

The TRA Administration encourages the faculty to exercise vigilance in these matters, exhort students to practice personal honesty, and issue fair warnings to students. Faculty should submit the names of students who have been detected in their dishonesty to the administration.

Parents/Guardians/Students are asked to read and discuss this information and then sign this paper indicating their understanding and acceptance of these important guidelines regarding personal integrity of the students at TRA in academic matters. The signed paper is to be given to the student's homeroom teacher as soon as possible. The paper will be kept on file during the student's tenure at Tipton-Rosemark Academy.

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Student Signature

Date

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Parent/Guardian Signature

Date